

# MINUTES

**Meeting:** Calne Area Board

**Place:** Online

**Date:** 7 December 2021

**Start Time:** 6.30 pm

**Finish Time:** 9.30 pm

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Please direct any enquiries on these minutes to:

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Tom Rounds (Chairman), Cllr Tony Trotman (Vice-Chairman), Cllr Ashley O'Neill, Cllr Sam Pearce-Kearney and Cllr Ian Thorn

### **Wiltshire Council Officers**

Jane Vaughan – Community Engagement Manager  
Dom Argar – Technical Support Officer  
Stuart Figini -Senior Democratic Services Officer  
Katie Brown – Prevention and Wellbeing Officer

### **Town and Parish Councillors**

Calne Town Council - Alan Hill and Robert MacNaughton, Mark Edwards  
Bremhill Parish Council – Isabel McCord  
Calne Without Parish Council – Ioan Rees

### **Partners**

Wiltshire Police – Sgt Gavin Brewster  
Police & Crime Commissioner – Philip Wilkinson

### **Others**

Emmy Butcher – Patford House Partnership  
Celia Stevens  
Chris Caswill  
Diane Gooch - Older Peoples Champion

Avon Needs Trees – Alistair Wynn and Dave Wood  
Sue Deedigan  
Tim Havenith

**Total in attendance: 26**

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<b><u>Minute No.</u></b>	<b><u>Summary of Issues Discussed and Decision</u></b>
29	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting and introduced the Area Board members and Officers present.</p>
30	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Danielle Blake and Glenis Ansell.</p>
31	<p><u>Minutes</u></p> <p><b>Decision:</b></p> <p><b>The minutes of the meeting held on 7 September 2021 were agreed as a correct record and would be signed by the Chairman at a future meeting.</b></p>
32	<p><u>Declarations of Interest</u></p> <p>Cllr Tony Trotman declared a personal interest in relation to agenda item 9 – Community Area Grant and the application by Calne Heritage Centre Trust, as he was the Chair of the Trustees. Cllr Trotman did not take part in the discussion, and did not vote on this grant application.</p>
33	<p><u>Chairman's Announcements</u></p> <p>The Chairman drew attention to the following written announcements included in the agenda pack:</p> <ul style="list-style-type: none"> <li>• Changes to Wiltshire's Taxi Tariffs - Noted</li> <li>• Update on Leisure Centres Transferring to Wiltshire Council - Noted</li> <li>• Youth Council Updates - Noted</li> <li>• Community Governance Review – Cllr Thorn encouraged residents to become involved and respond to the survey as the review would impact on boundaries in the Calne area.</li> <li>• Bus Route 55 – Alan Hill commented on the frequency of the service provided by the operator and impact on residents and vulnerable children using the route.</li> </ul>
34	<p><u>Partner Updates</u></p> <p>To receive an update from the partners listed below:</p> <p>a) <u>Wiltshire Police</u></p>

Sgt Gavin Brewster provided an update from Wiltshire Police, which in addition to the written report attached to the agenda pack, contained information relating to the area Calne as part of the Chippenham Community Policing Team.

The Area Board also welcomed the Police and Crime Commissioner, Philip Wilkinson, who along with Sgt Brewster responded to comments from the area board in relation to:

- the deployment of PCSO's in the Calne Area.
- tackling excess speed on the A4 at Quemerford was welcomed
- whether traffic offences and vehicles blocking roads should be included in the local priority
- Plans for future speed detection and enforcement and the use of speed cameras
- New speed restrictions on the A3102 – Oxford Road
- Actions to tackle speeding on the A4 in Cherhill
- Retention of the Police Station in Calne

b) Wiltshire and Dorset Fire and Rescue Service

The Area Board noted the written report attached to the agenda pack

c) Clinical Commissioning Group

The Area Board noted the written report attached to the agenda pack

d) Healthwatch

The Area Board noted the written report attached to the agenda pack.

e) Town and Parish Councils

Bremhill Parish Council

Isabel McCord provided an update for the Parish Council and reported on highways issues that had been resolved, work on the governance review, review of the Neighbourhood Plan, partnering with Calne Without on various road and traffic issues, the culmination and launch of the Parish Councils history project.

Calne Town Council

Alan Hill provided an update on the Town Council activities and reported on the following issues:

- Temporary traffic lights in New Road – It was suggested that the Town Council contact Wiltshire Councils Streetworks Team to discuss any Town Council concerns.
- Route 55 bus service – this issue was considered during the Chairman's announcements earlier in the meeting.
- Public footpath from the A4 to Holly Cross – The Area Board noted that this issue was being considered by CATG

and the Town Council should approach the Chair of CATG, Cllr Ashley O'Neill for the latest position.

Calne Without Parish Council

Ioan Rees provided an update for Calne Without Parish Council and reported on the potential for a Parish Council Bye-Election, the launch of the Parish Councils Facebook page, work on the Neighbourhood Plan, disappointment at the outcome of the recent planning appeal for Chilvester Hill, commissioning of a transport consultant to investigate 16 road safety sites, and parish council agreeing a precept of 0%.

Cherhill Parish Council

There was no update

Heddington Parish Council

There was no update

Compton Bassett

There was no update

Hilmarton Parish Council

There was no update

f) Patford House Partnership – Update on the Care Quality Commission Report and Actions

The Area Board received an update from Emmy Butcher about the construction of the new medical facility adjacent to Fynamore roundabout and the recent Care Quality Commission (CQC) report.

The Area Board were informed that the builder selected to construct the new medical facility had recently gone into liquidation, although they had not started on site. Re-tendering of the building work was underway with associated costs being reassessed due to the impact of Brexit and Covid. The CCG had been approached for additional funding and the partnership were optimistic that approval would be granted. It was expected that work on the new facility would progress as soon as possible with a proposed opening date of spring 2023.

The CQC carried out an unannounced inspection of the Surgery Partnership in May 2021, with the practice being rated as inadequate. The service was placed under special measures and was inspected six months later. The most recent announced inspection took place in November 2021 to monitor progress against the action plan. Feedback following this inspection was positive from the CQC. The Surgery Partnership were expecting a more detailed report and a full re-inspection before March 2022.

In response to comments and issues raised during the meeting, Emmy highlighted the following:

	<ul style="list-style-type: none"> <li>• Face to face appointments have been available at the Surgery Partnership since March 2021, subject to any Covid guidelines.</li> <li>• The merger of the three surgeries will improve the offer available to patients, with an increase in staffing and greater access to an increase in appointments. The impact of Covid on patients and staff could not be underestimated.</li> <li>• The inspection by the CQC was a time to reflect and focus on those areas in need of improvement and overall was a positive experience.</li> <li>• Patients are encouraged to book appointments via the Doctor Link online system as the current premises have limited space. Performance Indicators continue to be met in this area. The online system is always checked by surgery staff.</li> <li>• The CQC were working with the surgery to improve issues relating to equipment and staff training. Staff were committed to working with the CGC to turn issues around.</li> <li>• There was a shortage of GP's both locally and nationally. The surgery were increasing its workforce to tackle these shortages.</li> </ul> <p style="text-align: center;"><b>Decision - To establish a Working Group to scrutinise the appointment system and feedback to a future Area Board meeting.</b></p>
35	<p><u>Introduction to the New Prevention and Wellbeing team</u></p> <p>The Area Board received a presentation from Katie Brown, Prevention and Wellbeing Officer, who provided details about the new Prevention and Wellbeing Team.</p> <p>The Area Board were informed that the Prevention and Wellbeing Team is a new Adult Social Care Team which follows that Team's geographical boundaries for the county, with teams covering the North, West and South. It was noted that the Prevention and Wellbeing is a fundamental component of the Care Act 2014 for adults with needs and for carers in England, alongside other support services. The presentation covered the Teams vision and values and the categories of people requiring support.</p> <p>Residents were encouraged to contact the Team via the Advice and Contact Team on 0300 4560111 who will then pass on details to the Prevention and Wellbeing Team. There was also an online referral at this <a href="#">link</a> which may be useful for professional and other organisations.</p> <p>The Chair thanked Katie for her informative presentation.</p>
36	<p><u>Our Community Matters</u></p>
36a	<p><u>Area Board Action Plan Update</u></p>

The Area Board considered the report of the Community Engagement Manager (CEM), Jane Vaughan who, along with the Area Board champions provided updates on the priority actions identified in the area board action plan agreed at its previous meeting.

The CEM reminded the Area Board that their agreed priorities were themed into the streams detailed below. Each Champion commented on the progress on their priority area and indicated where action was in progress, complete or ongoing:

- Young People – Champion Cllr Sam Pearce-Kearney
- Older and Vulnerable People and Families – Champion Cllr Tom Rounds
- The Environment – Champion Cllr Ian Thorn
- The Economy – Champion Cllr Tony Trotman
- Community Resilience – Champion Cllr Ashley O’Neill

The CEM reported that the first 12 weeks of the adopted Calne Action Plan has seen a great deal of activity and some progress. Unsurprisingly some workstreams have moved forward faster and further than others. The Action Plan should not be a static document, but a dynamic framework, to be revised, adapted and updated as matters change, needs arise, and projects are completed.

**Decision Made:**

1. **To receive feedback and note progress on priority actions identified in the area board action plan (Sept 2021 – Dec 2021).**
2. **To confirm the removal of completed priority actions identified in the action plan:**
  - a. **Environment - Hold a Calne ECO Fair to promote and celebrate ideas about living sustainably and encourage community conversations - complete 06/11/21**
  - b. **Environment - Reconvene Air Quality Management Group and progress action plan. Complete 01/11/21 (group will now update Area Board directly).**
  - c. **Community Resilience - re-establish and develop the Calne Area Parish Forum Complete 20/10/2121 (group will now update Area Board directly).**
  - d. **Community Resilience - promote and develop the North Wiltshire Rivers Route - Sustrans National Cycle Route 4, Chippenham to Calne and Calne to Avebury. In progress (Area Board will receive updates through the CATG report).**
3. **To request the Community Engagement Manager works with local groups and organisations and the relevant Area Board Champions to consider new actions (appendix 2) for inclusion in the Action Plan**

	<p><b>priority list (appendix 1)</b></p> <p><b>4. To confirm that, where appropriate, the Calne Area Board will focus its time and resources upon existing and new priority actions during 2021/22.</b></p>
<b>36b</b>	<p><u>Calne Area Parish Forum Update</u></p> <p>The Area Board received an update on the Calne Area Parish Forum meeting from Cllr Ashley O'Neill.</p> <p>Cllr O'Neill reported that a successful meeting was held on 20 October 2021 and Pete Szczesiak was elected Chair of the Forum. He thanked Ed Jones who attended the group's first meeting and later chaired the Forum as it developed.</p>
<b>36c</b>	<p><u>Air Quality Update</u></p> <p>The Area Board received an update on the Calne Community Air Quality Group from Cllr Ian Thorn.</p> <p>Cllr Thorn reported that a successful meeting was held on 1 November 2021, and these were attached to the agenda pack. He thanked all involved in the original Calne Air Quality Working Group for developing the first Action Plan in 2017, which recognised that Nitrogen Dioxide was emitted by engines burning fossil fuels. He also thanked Robert McNoughton, Sue Deedigan and Celia Stevens for their input into the latest version of the Action Plan.</p>
<b>36d</b>	<p><u>ECO Fest Community Discussions - Feedback</u></p> <p>The Area Board received an update from Sue Deedigan and Celia Stevens about the Calne Eco Fest which took place on 6 November 2021.</p> <p>A large number of local residents attended the Eco Fest and took part in community discussions focussing on actions needed to help protect the environment and 'Getting Around' which was facilitated by Sustainable Calne. Details of the main issues and comments raised during the discussions were included in the agenda pack.</p> <p>The Area Board also heard from Robert MacNaughton, on behalf of the Friends of the Marden Valley about the River Festival and a Declaration of the Rights of the Marden Valley.</p> <p>Cllr Trotman commented on the projects of the Calne Section 106 Working Group in relation to cycle improvements, traffic management and footpath/bridleway improvements.</p>
<b>36e</b>	<p><u>Older People's Voices Update</u></p>

	<p>Diane Gooch provided an update on Older People Voices, and made the following comments:</p> <ul style="list-style-type: none"> <li>• The Reconnecting morning for older people continued to meet weekly at Calne Town Council offices. The number of attendees averaged in the region of 40.</li> <li>• There was an issue in relation to funding if the Group was to continue.</li> <li>• The Town Council agreed to provide premises for the Group free of charge</li> </ul> <p>The Community Engagement Manager (CEM) reported on the potential for an in-principal funding request from the Older Peoples Voices group, that was required prior to the next Area Board meeting in March 2022. The CEM requested that the grant be delegated to the CEM by the Area Board, to cover administrative support in the sum of £1840.49. Cllr Trotman proposed the delegation which was seconded by Cllr O’Neill. All members of the Area Board supported the proposal, except Cllr Pearce-Kearney who was an attendee at the Reconnect Group.</p> <p><b>Decision Made:</b>  <b>To support the in-principal funding request for £1840.49 to cover administrative support for the Older Peoples Voices Group, to be delegated to the Community Engagement Manager to agree prior to the next Area Board meeting in March 2022.</b></p>
36f	<p><u>Health &amp; Wellbeing Group Update</u></p> <p>There was no update available for this meeting.</p>
36g	<p><u>Rise Youth Update</u></p> <p>There was no update available for this meeting.</p>
36h	<p><u>Calne Community Safety Forum Update</u></p> <p>There was no update available for this meeting.</p>
37	<p><u>Community Area Grants</u></p> <p>The Area Board considered a number of applications for Community Area Grant, Youth funding and Health and Wellbeing funding. The Chairman invited a representative of the applicant to give a brief overview of their project to the Area Board.</p> <p><b>Resolved:</b></p> <p><b>1. To award the following grants:</b></p> <p style="padding-left: 40px;"><b>a. Calne Heritage Centre Trust - £2626.73 towards the</b></p>

	<p><b>digitalisation of the Harris Magazine Collection</b></p> <ul style="list-style-type: none"> <li><b>b. Avon Needs Trees - £5,000 towards Hazeland Treeguard Trial.</b></li> <li><b>c. Calne Town Council - £3,593.35 towards Electric Vehicle Charging Points</b></li> <li><b>d. Calne Town Council - £3,000 towards Youth Outreach and Safe Space</b></li> <li><b>e. Calne Town Council - £1,200 towards Community Safeguarding Training Programme</b></li> <li><b>f. Parkrun - £2,000 towards Calne Recreation Ground Junior Parkrun</b></li> </ul> <p><b>2. Area Board initiative agreed under a delegated decision:</b></p> <ul style="list-style-type: none"> <li><b>a. £500 towards Calne Eco Fest</b></li> </ul> <p><b>(Note – Cllr Trotman declared an interest in relation to the grant at 1 above and did not speak or vote on the grant application).</b></p>
38	<p><u>Community Area Transport Group (CATG) - Update</u></p> <p>The Area Board received the minutes of the Community Area Transport Group meeting held on 18 November 2021 and considered a number of recommendations arising from the meeting.</p> <p><b>Resolved:</b></p> <ul style="list-style-type: none"> <li><b>1. To note the discussions and updates outlined in the report</b></li> <li><b>2. To close the following Issues: 3-20-7 and 3-21-7</b></li> <li><b>3. To allocate an additional £700 of CATG funding in relation to issue 6465.</b></li> <li><b>4. To add Issue 3-21-11 to the Priority List (with CATG funding)</b></li> </ul>
39	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>
40	<p><u>Future Meeting Dates and Close</u></p> <p>The next meeting of the Calne Area Board is scheduled for 8 March 2022 starting at 6.30pm, with a public networking session from 6.15pm.</p>